



CADETS
CANADA

Cadet Training Centres Summer 2018

Information Booklet



Point of contact CC / Sqn

Name: _____

Tel: _____

CONGRATULATIONS !!! Your child has been selected to participate in a summer camp. If your child no longer wishes to participate, it is IMPORTANT to contact the CC / Sqn Contact Officer, since a lot of cadets are on a waiting list.

TRANSPORTATION

Dress during transportation: All cadets must travel in uniform (pants, belt, boots, shirt or gunshirt, nametag but without epaulettes, without tunic and without tie).

Informations on movement:

Group Movement: Corps / Squadrons (CC / Sqn) will receive, no later than June 1st, the group transportation dates and schedules for all cadets. The majority of cadets will travel in groups by chartered bus. An adult will be present in the bus.

Movement outside of Québec: For cadets traveling to Training Centres outside of Québec, you will receive from your CC / Sqn Contact Officer the information pertaining to traveling. If you have not received this information one week prior to the departure date, contact the Contact Officer.

Transportation with parents: Parents who decide to drive their child directly to the Cadet Training Centre must contact the CC / Sqn Contact Officer as soon as possible.

Air travel: Cadets travelling by air will receive special security and luggage instructions from the CC / Sqn Contact Officer. Cadets must have government approved ID (i. e., Health Insurance Card).

Cadets residing in the immediate area of the CTC: Cadets residing in the immediate area of the camp can report on site in accordance with the times indicated on the participation offer given by the CC / Sqn.

Departure from the CTC: Cadets will be allowed to leave with their parents / guardians after the Graduation parade. Cadets returning by bus will be informed of the schedule and procedure 48 hours before departure.

Staff cadets' transportation: It is strongly recommended to use the means of transportation provided for movement to and from camp. Also, we want to remind all staff cadets that no movement expenses for the use of a personal vehicle will be authorized if a chartered transportation is provided.

MOVEMENT COORDINATION CENTRE (MCC)

Address:

Montréal Garrison
6560 Hochelaga
Bld 212
Montréal QC H1N 1X9
Phone : 514 252-2777 ext. 2703
1-800-810-2347

Once on the Garrison, follow the Cadets sign.

Movement control and help:

The Movement Coordination Centre (MCC) will coordinate all cadet movement to the Cadet Training Centres.

The MCC will be operational day and night from June 18 to August 22 2018. In case of a problem or delay during movement, contact the MCC for help or immediate assistance at the toll free number 1-800-810-2347.

EMERGENCY DURING THE SUMMER

In case of emergency, parents / guardians can communicate with the staff of their child's Training Centre. See the information for each camp in the following pages.

INFORMATION ON CAMPS

CORRESPONDENCE

For all correspondence with your child, the following information must be written down:

First and Last Name of your child, title of the course (if known) and camp address

VISITS DURING SUMMER TIME

Some changes have been made to the Cadet Training Center Leave Policy in the Eastern Region. It will be possible to visit your child during the summer. It is required to announce you in advance to ensure availability of your child.

VALCARTIER CADET TRAINING CENTRE (VALCARTIER CTC)

Contact information

Valcartier Garrison
PO Box 1000, Station Forces
Courcellette QC G0A 4Z0
Tel: 418 844-5000, ext. 3500
Fax: 418 844-3702
Email: CECV@cadets.qc.ca

Graduation parades:

First 2-week Course:	13 July 2018 - 10 h
First 3-week Courses:	20 July 2018 - 10 h
Second 2-week Course:	27 July 2018 - 10 h
Final Graduation:	11 August 2018 - 9 h

Short leave Policy

Short leaves aren't permitted for cadets attending a 2-week course

For 3-week and 6-week courses, short leave permissions may be permitted in week-ends 2, 3, 4, and 5. There may be exceptions for some courses. Follow us on Facebook for more information or write an email to the CTC's email.

Don't forget to submit the short leave authorization form.

BAGOTVILLE CADET TRAINING CENTRE (BAGOTVILLE CTC)

Contact information

Canadian Forces Base
PO Box 260, Station Bureau-chef
Alouette QC G0V 1A0
Tel: 418 677-4000, ext. 7906
Fax: 418 677-4000, ext 7111
Email: CECB@cadets.qc.ca

Graduation parades:

First 2-week Course:	13 July 2018 - 10 h
First 3-week Courses:	20 July 2018 - 10 h
Second 2-week Course:	27 July 2018 - 10 h
Final Graduation:	11 August 2018 - 10 h

Short leave Policy

Short leaves aren't permitted for cadets attending a 2-week course

For 3-week and 6-week courses, short leave permissions may be permitted in week-ends 2, 3, 4, and 5. There may be exceptions for some courses. Follow us on Facebook for more information or write an email to the CTC's email.

Don't forget to submit the short leave authorization form.

CADET MUSIC TRAINING CENTRE (CMTC)

Contact information

200 St-Sacrement Blvd
St-Gabriel-de-Valcartier QC G0A 4S0

Tel: 418 844-2691, ext. 2000
Fax: 418 844-0213

(located in the Mont St-Sacrement Highschool)

Email : CEMC@cadets.gc.ca

Graduation parade :

First 3-week Courses: 20 July 2018 - 10 h
Final Graduation: 10 August 2018 - 19 h

Final Show of the Summer: 10 August 2018 - 14 h

Short leave Policy

For 3-week and 6-week courses, short leave permissions may be permitted in week-ends 2, 3, 4, and 5. There may be exceptions for some courses. Follow us on Facebook for more information or write an email to the CTC's email.

Don't forget to submit the short leave authorization form.

CADET FLYING TRAINING CENTRE (CFTC)

Contact information

30, Blvd du Séminaire Sud,
St-Jean-sur-Richelieu QC J3B 5J4

Tel: 450 347-5301, ext. 252
Fax: 450 347-5623

(located in the Saint-Jean sur Richelieu
CEGEP)

Email : CEVC@cadets.gc.ca

Graduation parade:

11 August 2018-10h HD4 Hangar of the Saint-Jean Garrison

Short leave Policy

Short leaves from Saturdays 18h to Sundays 20h, but can be subject to change according to training. Enter by Door No. 1.

Cadets on the Power Pilot Scholarship will receive more information on leave at a later date.

Don't forget to submit the short leave authorization form.

SOCIAL MEDIAS

Follow our different training centres on Facebook and Twitter!



[@CadetsValcartier](https://www.facebook.com/CadetsValcartier)

[@CadetsBagotville](https://www.facebook.com/CadetsBagotville)

[@CadetsMSS](https://www.facebook.com/CadetsMSS)

[@CadetsStJean](https://www.facebook.com/CadetsStJean)



[@CadetValcartier](https://twitter.com/CadetValcartier)

[@CadetBagotville](https://twitter.com/CadetBagotville)

[@CadetsMSS](https://twitter.com/CadetsMSS)

[@CadetsStJean](https://twitter.com/CadetsStJean)

Uniform

- Uniform for departure
- Elemental T-Shirts (1)
- Wool socks (2)
- Polar (winter coat liner) (1)
- Training dress (Sea)
- Field uniform with boots (Army)

Course / Training specific clothes and items

- Additional running shoes (sports)
- Tunic (drill)
- Nautical shoes (expedition / Sea Courses)
- Walking boots (expedition) optional Nautical clothes and shoes (Sail and General Training Sea Cadets)
- Logbook - phase 5 / staff cadet / level 5 for staff cadets
- Logbook - Boatswain Mate and Ship Boat Operator
- Personal music instrument (music) optional
The instrument is the cadet's personal responsibility.

Civilian clothing

- Running shoes (1)
- Shorts (2)
- Pants (2)
- Sweatpants (2)
- Sports T-Shirts (4)
- Long sleeve sweater (2)
- Cotton socks (7)
- Underwear (7)
- Pyjamas (1)
- Swimsuit (long for girls) (1)

Violent, racist, sexist symbols related to alcohol or offensive will not be tolerated on civilian clothing.

Necessary personal items

- Soap and soap dish
- Shampoo
- Comb or hairbrush
- Toothbrush, toothpaste and floss
- Shower sandals
- Washclothes (2)
- Bath towels (2)
- Antiperspirant
- Razor and shaving cream
- Sanitary napkins
- Shower cap
- Sunscreen (SPF 30)
- Lipbalm
- Combination locks (3)
- Pencil case and pencils
- Notebooks
- Tissues
- Hangers (5)
- Laundry detergent
- Black shoepolish and brush kit
- Nail clipper / file
- Small backpack (optional)
- Camera (optional)
- Alarm clock (optional)
- Electronic material (personal choice)
- Iron (optional)
- Wipes (expedition)
- Security liner for glasses
- Medicalert* bracelet (mandatory)
(allergy/severe health problem)

IMPORTANT (DO NOT FORGET)

- Health insurance card (mandatory)
- Prescription medication (**original packaging with a copy of the valid prescription**). **Place so to be easily accessed upon arrival on camp.**
- Attached short leave authorization form
- Pocket money (approximately 20\$)
- Void cheque and direct deposit form attached except 2-week courses.
- Calling card (as needed)

DISCIPLINE

All CTC participants must adhere to rules and regulations promulgated by the CTC authorities, including the rules of community life and code of discipline .

Drug / Alcohol / Non-prescription medication / Energy drinks : The use or possession of these products is forbidden.

Weapons: Firearms and edged weapons like knives, daggers, machetes, etc, are prohibited. Laser pointers, lighters and any other equipment used to light a flame is prohibited .

Smoking: There are programs in place to encourage personnel and cadets to quit smoking. No tobacco products are sold on CTC premises. Note that smoking areas are marked and strict rules are in effect on each CTC. Please note that the same rules apply to e-cigarettes .

SERVICES AVAILABLE

The following services are available on all our camps:

Snack bar (in the evening)
Barber (weekly)
Wifi (in the evening)
Public phone
(calling card recommended)

Training allocation : Cadets should arrive on camp with a void cheque and the attached direct deposit form to allow the deposit of their training allocation by direct deposit at the end of their camp. Cadets participating in a 2-week course will receive their training allocation in money at the end of their stay on the CTC. Please note that all cadets will receive, in cash, an amount from their training allocation during camp to allow them to have pocket money for their personal expenses. It is still recommended to bring a maximum of \$ 20 as pocket money. It is possible that some expenses be paid directly from their training allocation, i. e., camp shirt.

MEDICAL INFORMATION / DENTAL / EYEGASSES / CONTACT LENSES

Only emergency medical and dental services are available at each training centre. **It is important to inform the Medical Section of the Regional Cadet Support Unit Eastern of any changes in the medical condition at 1-800-681-8180 extensions 668 6406 and 668 6934 when known, otherwise there is a possibility of being sent home before boarding or upon arrival at the Cadet Training Centre .**

Medication : We strongly encourage cadets who have prescription drugs to use blister packages (Dispill). Many pharmacies offer this service free of charge. Otherwise, medication must be in their original content with the original label. Also, it is requested that cadets arrive on CTCs with enough medication to cover the complete period of the camp. A control of the over the counter medication will be done by the Centre's medical staff for cadets who bring some from home; in case of need, it is possible to get some from the medical staff.

Eyeglasses and contact lenses : It is recommended that cadets have a second pair of eyeglasses and a copy of their prescription for the duration of their stay at the CTC. If the cadet wears contact lenses, it is strongly recommended they also have a pair of glasses. In case of damage during the stay at the CTC, the staff will coordinate the replacement with the parents and the costs incurred will be paid by the parents.

The Cadet Leagues and the Department of National Defence are proud partners of the Canadian Cadet Program .



FORM – LEAVE AUTHORIZATION

A - Guidelines for Parents / Guardians

Your child will be allowed to leave the Cadet Training Centre (CTC) with the individuals and within the limitations that you will identify on this form. For any modification, once your child / ward on the CTC, send a fax or an email to the concerned CTC. NO INDIVIDUAL AUTHORIZATION will be granted without this notice of consent. The identity of the individuals wishing to take charge of a cadet will be verified using an ID card with picture.

This form applies only to cadets aged under 18. It covers only periods of leave, not activities outside of the CTC organized by the CTC and during which your child / ward will be supervised by CTC staff.

The CTC Commanding Officer is the ultimate authority regarding the policy of leaves granted to all members of the CTC.

If Handwritten, Please Write Legibly.

B - Identification of the Cadet

CC / Sqn No: _____ Name: _____ Surname: _____

Course: _____

C - Identification of the Parent / Guardian

Name: _____ Surname: _____

Home Address: _____

Postal Code: _____ No _____ Street _____ City _____

Tél : _____ Home: (____) _____

Office: (____) _____

Cell: (____) _____

Email : _____

No Parental Consent Required for Cadets Aged 18.

D - Leave Authorization (Only one box should be checked)

- I authorize my child / ward to go wherever they want during periods of leave or permission. May leave the CTC with any individual of their choice.
- I authorize my child / ward to leave with the individuals identified in Section E.
- I do not authorize my child / ward to leave the CTC, except during organized group outings, under supervision of the CTC staff.

If Needed, Write at the Bottom of the Form or Add Another Sheet.

E - Responsible Individuals

I authorize the following individuals to take charge of my child / ward:

1. Name: _____ Surname: _____

Address: _____ Phone : (____) _____

No/Apt/Str/City _____ Cell: (____) _____

Relationship: _____

2. Name: _____ Surname: _____

Address: _____ Phone : (____) _____

No/Apt/Str/City _____ Cell: _____

Relationship: _____

F - Remarks (Insert any other relevant information regarding leave authorizations for you child / ward.)

Signature (parent / ward): _____

Date: _____



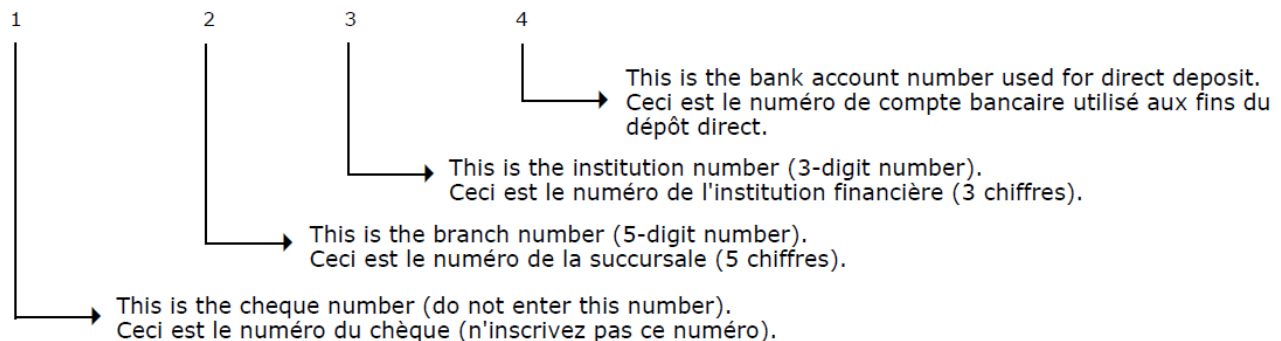
DIRECT DEPOSIT REQUEST FORM FORMULAIRE D'INSCRIPTION - DÉPÔT DIRECT

Last Name – Nom		First Name – Prénom	
Full Address – Adresse complète			City/Town - Ville
Province	Postal Code – Code postal	E-mail Address – Adresse de courriel	
Telephone (home) - Téléphone (maison)		Telephone (work) - Téléphone (travail)	

Military Militaire	Civilian Instructor Instructeur civil	Staff cadets Cadets-cadres	Cadets
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New request – Nouvelle demande		Change – Changement	
Service Number – Numéro matricule	Unit - Unité		UIC - CIU
Branch No. - No de la succursale	Institution No – No de l'institution	Account No – No de compte	

⦿ 9999 ⦿ ⦿ 999999 ⦿ 9999 ⦿ 9999 ⦿ 9999 ⦿



**J'autorise l'URSC à déposer les paiements directement dans mon compte jusqu'à nouvel ordre.
I authorize the RCSU to deposit the payment(s) directly into my account until further notice.**

Date

Signature du (de la) réquérant (e)
Signature of Applicant